

# REPORT COVER FORM



Modern County/Historic County

Office Use

Parish/Township

Name of Building

National Grid Ref

Building Listed ? Yes – Grade  No

Date of record; names of recorders

Plans, drawings and other documents attached to this report (please tick)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> - block plan of site | <input type="checkbox"/> - elevations      | <input type="checkbox"/> - copies of inventories, maps etc |
| <input type="checkbox"/> - ground floor plan  | <input type="checkbox"/> - sections        | <input type="checkbox"/> - oral information                |
| <input type="checkbox"/> - first floor plan   | <input type="checkbox"/> - detail drawings | <input type="checkbox"/> - others (please list)            |
| <input type="checkbox"/> - analytical plan    | <input type="checkbox"/> - photographs     |  |

**DATING** – identify and indicate a likely date for the oldest part of the building and any major alterations and extensions. Note any datestone or initials

**PLAN FORM** – Identify original plan and note changes made

**SUMMARY OF DESCRIPTION AND INTERPRETATION**  
Include the type of building; walling and roofing materials; setting; orientation, and relationship with other buildings; other information, analysis and interpretation (Use a separate sheet for detailed notes on features, fixtures, fittings)